

No.

Dated

From

Director General,
Animal Husbandry & Dairying,
Panchkula.

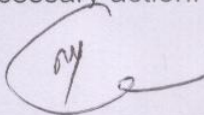
To

Principal, Haryana Veterinary Training Institute,
Chief Supdt. Govt. Livestock Farm, Hisar,
Institute Director, Haryana Veterinary Vaccines Institute, Hisar,
Registrar, Haryana Veterinary Council, Hisar
All Deputy Director in the State

Subject: Regarding Email IDs provided by the department.

Memo

Department got created the Email IDs of all the Drawing & Disbursing Officers from NIC for office correspondence and the same was conveyed to you. NIC has shifted their mail server from www.hry.nic.in to <https://www.mail.nic.in>. You are requested to open your Email account on <https://www.mail.nic.in> with username and password already conveyed to you by registered post. Changed password will not work. The procedure to open e-mail Id at the new server is enclosed herewith for necessary action.


Director General,
Animal Husbandry & Dairying,
Haryana, Panchkula
2/14

1. Enter the NIC Website Mail Address: <https://mail.nic.in>. The given window open as appears below:-

nicemail VER. 6.0 MESSAGING SERVICES FROM NATIONAL INFORMATICS CENTRE

Enter your Nicemail ID and password to log in

User ID:

Password:

New User Subscription | Contact Us | ID Look Up
INSTALL SECURITY CERTIFICATE

Guidelines for Government Websites

What's NEW! | NICEMAIL Policies | Nicemail FAQ

For Intranet access :: NIC Antivirus | INTRANIC | NICEHRAdm | NIC INOC | NIC OTC For Internet Access :: NIC ApplnStack

Government Of India
Ministry Of Communications and Information Technology
Department of Information Technology

2. Enter your mail id and passwords as provided to you through registered post.

Changed Password will not work e.g.

Usedr ID: ddicp.amb

Password: _____

Then press enter Sign In as given below:-

nicemail VER. 6.0 MESSAGING SERVICES FROM NATIONAL INFORMATICS CENTRE

Enter your Nicemail ID and password to log in

User ID:

Password:

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Ministry Of Communications and Information Technology
Department of Information Technology

3. Your account will open as per window given below:

Click on Profile



The screenshot shows the web interface of the Messaging Service from the National Informatics Centre. At the top, there is a navigation bar with links for Home, Profile, IM, FM, Log Out, and Help. A red arrow points to the 'Profile' link. Below the navigation bar, there is a 'Welcome' message and a 'Last login' timestamp. The main area displays a list of emails in the inbox, with columns for 'Delete', 'Actions', 'Move to Folder...', 'From', 'Subject', 'Received', and 'Size'. The first email is from 'Pashudhan Haryana' with the subject 'Regarding Quarterly exp. report from 1-1-2010 to 31-...'.

4. After Clicking on Profile A form Appears as given below :



PERSONAL INFORMATION UPDATION FORM

This is a one time activity, users are requested to please fill up the details before proceeding further.

Fields marked * are mandatory. Name and Initials fields can contain only alphabets (a-z).

Password should contain minimum 8 characters. Should have atleast one uppercase, one smallercase, one digit and one special char

Employee Code(4 Digits) can contain only numbers(0-9).

Other fields can contain alphabets (a-z), numbers (0-9), comma (,), dot (.) and hyphen (-).

For designation based id's please fill out the details of the person holding/controlling that designation/account.

* First Name	<input type="text"/>
* Last Name	<input type="text"/>
* Display Name	<input type="text"/>
Initials	<input type="text"/>
* Designation	<input type="text"/>
* Ministry / Department	<input type="text"/>
* Address (Office)	<input type="text"/>
City	<input type="text"/>
* State / UT	<input type="text"/>

Address (Residence)	<input type="text"/>
* Phone (Office)	<input type="text"/>
	<input type="text"/>
Phone (Residence)	<input type="text"/>
	<input type="text"/>
Are you NIC Employee ?	<input type="button" value="v"/>
Employee Code (Mandatory for NIC employee)	<input type="text"/>
NIC Co-ordinator (Name,Email)	<input type="text"/>
* Date Of Birth (dd/mm/yyyy)	<input type="button" value="01"/> <input type="button" value="v"/> <input type="button" value="APR"/> <input type="button" value="v"/> <input type="button" value="1992"/> <input type="button" value="v"/>
* Date Of Retirement (dd/mm/yyyy)	<input type="button" value="01"/> <input type="button" value="v"/> <input type="button" value="APR"/> <input type="button" value="v"/> <input type="button" value="2070"/> <input type="button" value="v"/>
<input type="button" value="Update Now"/> <input type="button" value="Update Later"/>	

Users who do not have a fixed date of retirement, please fill up the date based on their work profile.

Note: Please fill in all the information in the form for future convenience of your mail account.