

Regd.

No. 226-29

Admn-4

Dated 05-02-2021

From

Director General, Animal Husbandry & Dairying,
Haryana, Panchkula

To

- ✓ 1 Smt. Gita Devi W/o Sh. Naresh Kumar, VPO Ghirai City Ghirai, Tehsil Hansi, Distt. Hisar Pin 125033 State Haryana.
- 2 Sh. Manish Kumar S/o Sh. Mohan Lal, Village Mehra, PO. Bakali City Ladwa, Tehsil Thanesar, Distt. Kurukshetra, Pin 136132 State Haryana.
- 3 Sh. Daleep Chand S/o Lal Chand Village Dharampura Post office Bhatla City Hansi, Tehsil Hansi, Distt. Hisar, Pin 125033 State Haryana.
- 4 Kumari Meena Devi D/o Rajender Soni VPO Arya Nagar City Hisar, Tehsil Hisar, Distt. Hisar, Pin 125001, State Haryana.

Subject: Appointment of Steno-Typist (Both) against advt. No. 12/2015 Cat. No.03 on the recommendation of Haryana Staff Selection Commission.

On the recommendation of Secretary, Haryana Staff Selection Commission, Panchkula vide Letter No. HSSC/Confid./Recomm./2020/848, dated 25.11.2020, you are hereby appointed as Steno Typist (Both) in the Department of Animal Husbandry & Dairying, Haryana purely on temporary basis in an officiating capacity as per revised pay rule w.e.f. 01.01.2016 in functional pay level 2 in pay matrix plus usual allowances as sanctioned by the State Government from time to time on the following terms and conditions:-

- 1) You will be on probation for a period of two years from the date of joining your duty. In case your work and conduct during the probationary period is not found satisfactory, your services will be terminated immediately without any notice or reasons being assigned thereof. If, however, you wish to resign at any time from the post, you shall have to give one month's notice or deposit one month's salary and allowances.
- 2) You are required to furnish a Medical Certificate of fitness for first entry into Government service from the Chief Medical Officer of the concerned District under rule 9 of Haryana Civil Service (General) Rules 2016. In case you are not declared medically fit by the Chief Medical Officer to whom the directions are issued for medical examination, you will not be allowed to join the service and your offer of appointment will be treated as null and void.
- 3) Your appointment is subject to the verification of your educational qualification/experience/age/cast/cat./eligibility of sports gradation/PH/ESM/BCA/Gen. etc. from the issuing authority strictly as per Govt. Instructions. In case it is revealed at any stage of time that you do not fulfil the requisite qualification or you have submitted wrong certificate(s), your services will be liable to be terminated without any notice and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.
- 4) You will be governed by the Haryana Veterinary Headquarter and field (Group-C) Services Rules, 1999 amended on 9th November, 2013 or will be amended by the State Government from time to time and Govt. instructions issued from time to time.
- 5) Your appointment is purely provisional and subject to verification of character and antecedents from the competent authority.
- 6) You will be required to pass the State Eligibility Test in Computer Appreciation and Applications (SETC) including type test within the probation period of two years extendable by one year. If you do not qualify the above said test, you will not be entitled to earn any increment in your pay scale till you qualify the above said test within the

stipulated time as above, failing which your services shall be dispensed with immediate effect.


- 7) No TA/DA will be allowed from the place of your residence to the place of your posting.
- 8) Your seniority will remain the same as has been determined by the Haryana Staff Selection Commission, Panchkula, further subject to Govt. Rule/Instructions.
- 9) You will have to furnish a certificate to the effect that you have not more than one wife living (In case of male candidates). You are not married to a person who has already another wife living and you are not having more than one husband living (In case of female candidates).
- 10) This appointment is subject to final outcome of any court case pending, if any, in the competent court of law.
- 11) Though office has taken every care while issuing this appointment letter, even then any unintended error comes into notice to this office at later stage that will be corrected accordingly.

Consequent upon your appointment as Steno Typist (Both), you are posted at Headquarter, Department of Animal Husbandry & Dairying, Haryana, Bays No. 9-12, Sector-2, Panchkula.

In case you accept the offer of appointment as Steno Typist (Both), on the terms & conditions mentioned above, you should report to the concerned office within 30 days from the issue of this letter with medical fitness certificate issued by concerned Chief Medical Officer, failing which the offer of appointment shall be treated as cancelled and withdrawn.

These appointment orders are issued without prejudice to the power of the appointing authority to make rectification including cancellation of appointment, in case any discrepancy is noticed in future.

Panchkula,
Dated: 29.01.2021



Dr. Birender Singh Laura
Director General, Animal Husbandry & Dairying,
Haryana, Panchkula.

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Dated :

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Panchkula with reference to his Memo No. HSSC/Confid./Recomm/2020/848, dated 25.11.2020 for information, please.



for Director General, Animal Husbandry & Dairying,
Haryana, Panchkula.

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Dated :

A copy is forwarded to Chief Medical Officers, Panchkula, Hisar and Kurukeshtra with the request that the candidates belong/posted in your district may kindly be medically examined and report be sent to the officers concerned where the candidates are posted in the enclosed list under intimation to this office.


for Director General, Animal Husbandry & Dairying,
Haryana, Panchkula.