Date Bound

Haryana Government
Chief Secretary’s Office
Political & Parliamentary Affairs Department
No 41/14/2016-5Pol
Dated Chandigarh 05th April, 2020

To

1. The Additional Chief Secretary to Govt., Haryana & Financial Commissioner, Revenue & Disaster Management Department.
2. The Additional Chief Secretary to Government, Haryana, Home Department.
3. The Additional Chief Secretary to Government, Haryana, Agriculture & Farmer welfare Department.
4. The Additional Chief Secretary to Government, Haryana, Food & Supplies Deptt Department.
5. The Additional Chief Secretary to Government, Haryana, Medical Education & Research Deptt Department.
6. The Additional Chief Secretary to Government Haryana, Women & Child Development Department.
7. The Additional Chief Secretary to Government, Haryana, Urban Local Bodies Department.
8. The Additional Chief Secretary to Government, Haryana, Health & Family Welfare & PW (B&R) and Architecture Department.
10. The Principal Secretary to Government, Haryana, Development & Panchayats Department.
11. The Principal Secretary to Government, Haryana, Excise & Taxation and Transport Department.
12. The Principal Secretary to Government, Haryana, Labour Department.
13. The Director General of Police, Haryana.
14. The Secretary to Government, Haryana, Personnel Department.
15. The Director General Health Services Haryana

Subject:- Minutes of the meeting of Crisis Coordination Committee (CCC) held on 05.04.2020 at 12:45 PM through Video Conference regarding COVID-19 Disease.

......

Sir/Madam,

I am directed to address you on the subject noted above and to send herewith a copy of the minutes of meeting of Crisis Coordination Committee (CCC) held on 05.04.2020 at 12:45 PM under the chairpersonship of Chief Secretary Haryana through Video-Conference in the Main Committee Room, 4th Floor, Haryana Civil Secretariat, Chandigarh regarding COVID-19 Disease for immediate necessary action on the issues pertaining to their respective department.

Yours faithfully,

Endst No 41/14/2016-5Pol

A copy alongwith the minutes of the meeting is forwarded to All the Administrative Secretaries to Government Haryana for information and necessary action.

Endst No 41/14/2016-5Pol

A copy, alongwith the minutes of the meeting is forwarded to all the Deputy Commissioners in the State of Haryana for information and necessary action.

Contd.P/2

Dated Chandigarh the 5th April, 2020

Dated Chandigarh the 5th April, 2020
Endst No 41/14/2016-5Pol

A copy alongwith the minutes of the meeting is forwarded to District Officers- In-Charge in all the districts in the State of Haryana for planning, coordination and monitoring the implementation of all activities for the prevention and control of spread of COVID-19 for information and necessary action.

Dated Chandigarh the 5th April, 2020

Deputy Secretary Political, for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5Pol

A copy, alongwith a copy of minutes of meeting, is forwarded to all the Nodal Officers for monitoring of issues pertaining to their respective departments during the LOCKDOWN period on account of COVID-19 for information and necessary action.

Dated Chandigarh the 5th April, 2020

Deputy Secretary Political, for Chief Secretary to Government, Haryana.

CC: Private Secy/CS
PS/SPS
Minutes of the Video-Conference meeting of Crisis Coordination Committee held at 12:45 p.m. on 5th April 2020 in Main Committee Room, Haryana Civil Secretariat, Chandigarh and Video conferencing under the Chairpersonship of Chief Secretary, Haryana.

The list of officers who attended the meeting is placed at Flag A.

After discussion regarding situation existing in state regarding COVID-19, the following decisions were taken:

1) Control Room should be strengthened and the network of Smart City Integrated Command & Control Centres should also be used to supplement the COVID-19 Control Room. (Action: ACS Health, ACS ULB)

2) Procurement of handheld thermal scanners be expedited and the medical equipments should be provided to staff dealing with COVID-19 cases. (Action: ACS Health and DCs)

3) Supervisory officers of every private lab should check the test which has been done through collection centres in all the districts and ensure that all data is collected in a timely manner through the COVID-19 tracking App and data should be available in a centralized manner for review everyday. (Action: ACS ME&R and ACS Health)

4) Testing be conducted in a more intensive manner in 5 districts namely Gurugram, Faridabad, Panipat, Nuh and Palwal. (Action: ACS ME&R, ACS Health and DCs).

5) Existing situations & resources be studied carefully in all districts based upon which a detailed Plan of Movement of samples/ patients be prepared and submitted to CS office by tomorrow. (Action: ACS ME&R, ACS Health and DCs)

6) The ambulances and sample collection centres be linked with notified COVID-19 only hospitals and a system be devised carefully to streamline the treatment processes and to ensure that spread of infection is prevented in ambulances/ collection centres also. Preparedness in dedicated COVID-19 only hospitals be strengthened in terms of availability of oxygen supply, ventilators, technical staff, ambulances, specified masks, PPEs, sanitizers, etc. The second line of providing service (medical/ administrative/ NGOs) be worked upon and kept ready to be pressed into service in case of need in all districts to ensure continuity of State’s
efforts against COVID-19 and to meet any eventuality. Tenders should be done for thermal scanners. (Action: ACS ME&R and ACS Health).

7) IEC activities be undertaken to persuade people to come forward for getting tested in case they observe any symptoms of pneumonia like cough, fever, shortness of breath. (Action: ACS Health, ACS ULB, PS D&P, DCs)

8) Details/results of all COVID-19 related tests conducted at private labs must invariably be communicated to the concerned Civil Surgeon. In case of referral made by the Government for testing, the charges would be payable by the Government. In other cases, the individual going for tests at private labs would bear the charges. (Action: ACS Health, DCs)

9) An effort be made to take all new COVID-19 cases to Al Falah Hospital & ESIC Hospital in Faridabad, Maharaja Agrasen Medical College Agroha in Hisar, and Maharishi Markandeshwar Hospital Mullana in Ambala. (Action: ACS Health, DCs)

10) A house-to-house survey be conducted to find out all those who have been in contact with Tablighi Jamaat/ Nizamuddin Markaz returnees and they be quarantined. (Action: ACS Home, ACS ME&R, ACS Health, DCs)

11) Deaths related to Severe Acute Respiratory Infection (SARI) cases should be monitored closely. (Action: ACS ME&R, ACS Health, DCs)

12) CS briefed the DCs about the decision of constituting Micro Level Administrative Structure at every district for management & streamlining of COVID-19 related and relief activities and also briefed about the Roles & Responsibilities to be carried out by various committees including Unit Committee, Sector Committee, Zonal Committee and District Committee. The DCs must ensure that these committees are constituted immediately, the details of these committees are provided to the Government immediately, the roles/responsibilities are provided in writing to all members/functionaries of these committees, and this administrative structure is put in place immediately. The DCs may associate teachers & lecturers of school/higher education system, Planning Officers, electoral office staff, Gram Sachivs, Patwaris, etc. ACS Health to ensure that ASHA workers & ANMs are also associated. ACS ULB to ensure that the instructions are communicated to the concerned staff. (Action: ACS W&CD, ACS ULB, ACS Health, PS D&P, District Officers-in-Charge, DCs)
13) Cooked food/ dry ration be provided to those who are not covered under PDS schemes or any other schemes. An effort be made that no individual should remain hungry due to the lockdown and special care be taken in case of vulnerable segments of the society including destitute women, orphan children, old-aged persons, handicapped persons, etc. (Action: FCR, Action: District Officers-in-Charge, DCs)

14) COVID-19 Guidelines on Dead Body Management issued by MoHFW, GoI be followed while handling the death cases due to COVID-19. (Action: ACS Health, ACS ULB, DCs)

15) Reports on data relating to migrant/shelter camps be sent to Headquarters, be properly screened & monitored. (Action: District Officers-in-Charge, DCs)

16) All the presentations/ guidelines/ instructions given during the video-conference meeting under the chairpersonship of Cabinet Secretary be followed and implemented, especially pertaining to ruthless containment of COVID-19, surveillance & testing, and the logistics mapping (COVID-19 hospitals infrastructure & equipments/facilities readiness – isolation beds, ICU beds, ventilators, N95 masks, PPEs, biogas management, medical/ paramedical staff).

Meeting ended with Thanks to the Chair.