Haryana Government  
Chief Secretary's Office  
Political & Parliamentary Affairs Department  
No 41/14/2016-5Pol  
Dated Chandigarh 06th April, 2020

To

1. The Additional Chief Secretary to Govt., Haryana & Financial Commissioner, Revenue & Disaster Management Departments.
2. The Additional Chief Secretary to Government, Haryana, Home and Tourism Departments.
3. The Additional Chief Secretary to Government, Haryana, Agriculture & Farmer welfare Department.
4. The Additional Chief Secretary to Government, Haryana, Food & Supplies Department.
5. The Additional Chief Secretary to Government, Haryana, Medical Education & Research Department.
6. The Additional Chief Secretary to Government Haryana, Women & Child Development Department.
7. The Additional Chief Secretary to Government, Haryana, Urban Local Bodies Department.
8. The Additional Chief Secretary to Government, Haryana, Health & Family Welfare & PW (B&R) and Architecture Departments.
10. The Principal Secretary to Government, Haryana, Development & Panchayats Department.
11. The Principal Secretary to Government, Haryana, Excise & Taxation and Transport Department.
12. The Principal Secretary to Government, Haryana, Labour Department.
13. The Director General of Police, Haryana.
14. The Secretary to Government, Haryana, Personnel Department.
15. Incharge Health Control Room & Director General, Swarna Jayanti Haryana Institute for Fiscal Management, Haryana, Panchkula.
16. The Director General Health Services Haryana

Subject:- Minutes of the meeting of Crisis Coordination Committee (CCC) held on 06.04.2020 at 12:00 Noon through Video Conference regarding COVID-19 Disease.

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Sir/Madam,

I am directed to address you on the subject noted above and to send herewith a copy of the minutes of meeting of Crisis Coordination Committee (CCC) held on 06.04.2020 at 12:00 Noon under the chairpersonship of Chief Secretary Haryana through Video-Conference in the Main Committee Room, 4th Floor, Haryana Civil Secretariat, Chandigarh regarding COVID-19 Disease for immediate necessary action on the issues pertaining to their respective department.

Yours faithfully,

Superintendent, Political Branch  
for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5Pol  
Dated Chandigarh the 6th April, 2020

A copy alongwith the minutes of the meeting is forwarded to all the Administrative Secretaries to Government Haryana for information and necessary action.

Superintendent, Political Branch  
for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5Pol  
Dated Chandigarh the 6th April, 2020

A copy, alongwith the minutes of the meeting is forwarded to all the Deputy Commissioners in the State of Haryana for information and necessary action.

Superintendent, Political Branch  
for Chief Secretary to Government, Haryana.
A copy alongwith the minutes of the meeting is forwarded to **District Officers-In-Charge in all the districts** in the State of Haryana for planning, coordination and monitoring the implementation of all activities for the prevention and control of spread of COVID-19 for information and necessary action.

Superintendent, Political Branch, for Chief Secretary to Government, Haryana.

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A copy, alongwith a copy of minutes of meeting, is forwarded to **all the Nodal Officers** for monitoring of issues pertaining to their respective departments during the LOCKDOWN period on account of COVID-19 for information and necessary action.

Superintendent, Political Branch, for Chief Secretary to Government, Haryana.

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A copy, alongwith the minutes of the meeting is forwarded to **Director, Information & Public Relation Department, Haryana** for information and necessary action.

Superintendent, Political Branch, for Chief Secretary to Government, Haryana.

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CC: Private Secy/CS
    PS/SPS
Minutes of the Video-Conference meeting of Crisis Coordination Committee held at 12:00 p.m. on 6th April 2020 in Main Committee Room, Haryana Civil Secretariat, Chandigarh and Video conferencing under the Chairpersonship of Chief Secretary, Haryana.

The list of officers who attended the meeting is placed at Flag A.

After discussion regarding situation existing in state regarding COVID-19, the following decisions were taken:

1) Data/ reports on contacts tracing of Tablighi Jamaat/ Nizamuddin Markaz returnees & other suspected COVID-19 cases be sent in a lucid & reconciled way. (Action : ACS Health, ACS ME&R)

2) Telemedicine be strengthened. (Action : ACS Health, DIPR, DCs)

3) IEC activities be undertaken to make people aware on Govt. & Private labs and collection centres. (Action : DCs)

4) Necessary approvals be obtained from ICMR regarding labs and more labs need to be activated to plan better COVID-19 testing execution. Private testing centres have been activated and these need to extensively utilized to ensure that the priority cases are tested and hot spots be identified with proper monitoring. (Action : ACS Health, ACS ME&R)

5) Control Room should connect people facing mental stress on account of COVID-19 with the psychiatric experts. Details of such experts and daily calls on this account be provided to CS office. Helpline numbers of Smart City Integrated Command & Control Centres be utilized to supplement the COVID-19 Control Room. (Action : ACS Health, Sh. Vikas Gupta, IAS (In-Charge, Health Control Room)).

6) District Officers-in-Charge to conduct a check and review the protocol in COVID-19 hospitals. (Action : District Officers-in-Charge, DCs)

7) Further tender for PPEs be made to augment supplies. (Action : ACS Health and ACS ME&R).

8) Infrastructure gaps considering various scenarios including surge in cases be analysed and a plan be chalked out to fill the gaps in a time bound manner. (Action : ACS Health, ACS ME&R)
9) Supply of medical essentials has to be streamlined. Logistics mapping in COVID-19 hospitals be conducted with respect to infrastructure & equipments/facilities readiness (isolation beds, ICU beds, ventilators, N95 masks, PPEs, biogas management, medical/ paramedical staff). A daily status report of Health & ME&R departments highlighting the district-wise preparedness in this regard be submitted. (Action: ACS Health, ACS ME&R).

10) Special attention be given to ensure that there is no mass gathering and lockdown is followed strictly in the wake of upcoming festivals. Social/ community/ religious leaders and Panchayats/ RWAs should be associated to persuade people to follow lockdown protocols strictly. (Action: FCR, ACS Home, ACS ULB, PS D&P and DCs).

11) Data of migrant labourers be compiled in a systematic manner for the purposes of planning their rehabilitation, in consultation with Industries Department, so that they could be sent to their respective places in an organized way after expiry of lockdown. (Action: Sh. T. C. Gupta, IAS (Control Room In-Charge), ACS Industries and DCs).

12) All DCs should activate the micro/unit level, sector level and higher level structures so that Micro Plan is put in place immediately to ensure synergy of efforts of both Govt. (village/ward level functionaries) and Civil Society (including volunteers/NGOs/Social workers etc.). The District Committee should conduct a meeting today and inform the FCR. Efforts should be made to associate voluntary organizations/ NGOs. All Micro Plans/ Containment Plans be personally looked into by the District Officers-in-Charge to find out gaps and make improvements. (Action: District Officers-in-Charge, DCs)

13) Revised instructions on the cost of food packets are being issued. All DCs are requested to take further actions according to these instructions. All District Officers-in-Charge should check & review the data on food packets. It is to be ensured, in consultation with ACS F&S and PS Labour, that no duplication of relief measures is done. Instructions are being issued in this regard. All the members of various Committees and other functionaries & persons associated in the Micro Plan must be adequately trained in this regard. An Action Taken Report (ATR) in this regard be sent by today by the DCs. (Action: FCR, ACS F&S, PS Labour, District Officers-in-Charge and DCs).
14) Arrangement of stay for other critical staff on the pattern of arrangement of medical and paramedical staff should be made in Government rest houses and Tourism rest houses. (Action: ACS Tourism, ACS PWD-B&R and DCs).

15) Rumour mongering and fake news should be stopped by associating social/community/religious leaders to propagate positively toned messages and also by publicizing cases of recovered COVID-19 patients by way of some audio/video clippings and persuading people to come forward for COVID-19 tests. (Action: ACS Health, DIPR and DCs).

16) Laboratory Testing for Coronavirus/COVID-19 should be activated at ESIC Hospital in Faridabad immediately. (Action: ACS Health, ACS ME&R)

17) MoUs should be entered into with private hospitals for beds, ventilators, other arrangements as per need. (Action: ACS Health, ACS ME&R)

Meeting ended with a vote of thanks to the Chair.