Director General Health Services
Haryana, Panchkula

To
1. All Heads of Departments/Boards/Corporations in the State
2. All Dy. Commissioners in the State
No. 32/DHP/20/1/33-30
Dated: 14/3/20

Subject: Advisory for all Government offices of all Departments to prevent spread of COVID-19

With reference to the subject cited above.

As decided in the review meeting held under the Chairmanship of Worthy Chief Secretary Haryana on 16.03.2020, following steps are to be taken by all Departments in their respective offices at each level to prevent the spread of COVID-19:

- Provide Hand Sanitizers and Hand washing facility in the premises of the office and ensure use of the same by all employees.
- Ensure regular sanitization/disinfection of the office, especially of doors, railings, floor and other contact points.
- Display IEC material (like Do's/Don'ts) as advised by Health Department at prominent places for awareness of employees regarding COVID-19.
- If any employee is having flu like symptoms, refer him/her to the nearest health care facilities.
- All Departments should mobilize their own resources and utilize their own funds for procurement of sanitizers, disinfectants etc. and display IEC material.

You are requested to issue directions to all offices & stakeholders for immediate compliance of above and decisions of the State Government.

Endst. No 5397 - 5467
Date 14/03/2020

A copy is forwarded to the following for information and necessary compliance:
1) All Heads of Office in the Panchkula District.

District Magistrate
Panchkula

Endst. No. 9702-9744 Admin-4
Dated 20-3-2020

A copy is forwarded to:-

1. All Officers, Branch Incharge, Care Taker, Directorate.
2. All Deputy Directors, Animal Husbandry & Dairying, Haryana State
   for information and necessary compliance.

for: Director General, Animal Husbandry & Dairying,
Haryana, Panchkula.