Haryana Government
Chief Secretary's Office
Political & Parliamentary Affairs Department
No 41/14/2016-5Pol

Dated Chandigarh 9th April, 2020.

To

1. The Additional Chief Secretary to Govt., Haryana & Financial Commissioner, Revenue & Disaster Management Departments.
2. The Additional Chief Secretary to Government, Haryana, Home and Tourism Departments.
3. The Additional Chief Secretary to Government, Haryana, Agriculture & Farmer welfare Department.
4. The Additional Chief Secretary to Government, Haryana, Food & Supplies Department.
5. The Additional Chief Secretary to Government, Haryana, Medical Education & Research Department.
7. The Additional Chief Secretary to Government, Haryana, Urban Local Bodies Department.
8. The Additional Chief Secretary to Government, Haryana, Health & Family Welfare & PW (B&R) and Architecture Departments.
10. The Principal Secretary to Government, Haryana, Development & Panchayats Department.
11. The Director General of Police, Haryana.
12. The Director General Health Services Haryana.

Subject:- Minutes of the meeting of Crisis Coordination Committee (CCC) held on 09.04.2020 at 12:00 Noon through Video Conference regarding COVID-19 Disease.

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Sir/Madam,

I am directed to address you on the subject noted above and to send herewith a copy of the minutes of meeting of Crisis Coordination Committee (CCC) held on 09.04.2020 at 12:00 Noon under the chairpersonship of Chief Secretary Haryana through Video-Conference in the Main Committee Room, 4th Floor, Haryana Civil Secretariat, Chandigarh regarding COVID-19 Disease for immediate necessary action on the issues pertaining to their respective department.

Yours faithfully,

Joint Secretary Administration for Chief Secretary to Government, Haryana.

Dated Chandigarh the 9th April, 2020.

Endst No 41/14/2016-5Pol

A copy alongwith the minutes of the meeting is forwarded to all the Administrative Secretaries to Government Haryana for information and necessary action.

Joint Secretary Administration for Chief Secretary to Government, Haryana.

Dated Chandigarh the 9th April, 2020.

Endst No 41/14/2016-5Pol

A copy, alongwith the minutes of the meeting is forwarded to all the Deputy Commissioners in the State of Haryana for information and necessary action.

Joint Secretary Administration for Chief Secretary to Government, Haryana.

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Endst No 41/14/2016-5Pol

A copy along with the minutes of the meeting is forwarded to District Officers-In-Charge in all the districts in the State of Haryana for planning, coordination and monitoring the implementation of all activities for the prevention and control of spread of COVID-19 for information and necessary action.

Joint Secretary Administration for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5Pol

A copy, along with a copy of minutes of meeting, is forwarded to all the Nodal Officers for monitoring of issues pertaining to their respective departments during the LOCKDOWN period on account of COVID-19 for information and necessary action.

Joint Secretary Administration for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5Pol

A copy, along with the minutes of the meeting is forwarded to Director, Information & Public Relation Department, Haryana for information and necessary action.

Joint Secretary Administration for Chief Secretary to Government, Haryana.

CC: Private Secy/CS PS/SPS
Minutes of the Video-Conference meeting of Crisis Coordination Committee held at 12:00 Noon on 9th April 2020 in Main Committee Room, Haryana Civil Secretariat, Chandigarh and Video conferencing under the Chairpersonship of Chief Secretary, Haryana.

The list of officers who attended the meeting is placed at Flag A.

After discussion regarding situation existing in state regarding COVID-19, the following decisions were taken:

1) ACS Agriculture and ACS F&S briefed about the procurement of Rabi crop and mentioned the following preparation to be made by Deputy Commissioners:-

   • Manifold increase in number of procurement centres be assured. Tentative lists of procurement centres (received from HSAMB by email) be got verified by committee, and report be sent by 09/04/2020 evening.
   
   • Standard design (for additional procurement centres) should be reviewed & circulated and duties be put to ensure it is formed at each centre.
   
   • Make available the requirement for Laptops / Tablets at each procurement centre (2 per centre) and thermal printer (1 per site) from SARAL Kendras, Technical Education Labs (ITIs / Polytechnics).
   
   • Ensure that there is no major inter district migration of the labour on account of the procurement. Increased staff would need to be mobilized.
   
   • Ensure locally arranged availability of Masks & Hand-Sanitizers for each procurement centre [approx. 150 masks + 1 hand sanitizer per day per site]. The finances will be arranged by HSAMB.
   
   • Depute 2 Saksham Yuva at each procurement centre.
   
   • Ensure proper Police Deployment at each of the additional sites for procurement centres. Also, Incident Commanders under DM Act, 2005 be deployed.
   
   • Press Note regarding additional procurement centres & arrangements be made.
   
   • Ensure availability of Moisture Meter (at least 1 per site), Tarpaulins, woodencrates and Arhatiyas in each procurement centre and adequate space be ensured for the work.
• Activate all CSCs for facilitating enrolment of Farmers on Meri Fasal Mera Byora portal. Social distancing norms be ensured.

• Proper mapping be conducted as passes would be issued to Arhatiyas, farmers, labourers, workers, other staff. Issuance of passes be done in a staggered manner and information on the same be adequately publicised in Panchayats & procurement centres.

• Identify the nearest weighbridge to each procurement centre, and depute necessary staff (1 separately for sanitization) at each weighbridge.

• A checklist would be provided by Agriculture department to the DCs with regard to necessary compliances/preparations.

• It must be ensured that procurement of wheat and mustard from farmer belonging to Haryana should be taken on priority.

2) Details of people travelling from adjoining States/districts should be shared so that any COVID-19 positive case and their travel history could be tracked and containment plan should include those areas where they have travelled. (Action: ACS Home and DCs)

3) Testing should be increased and ensure that all COVID-19 suspected cases or vulnerable cases are tested. (Action: ACS Health, DCs)

4) The PPE kits and other medical kits should be ensured that they are of good quality. The teams that are being mobilized in the handling of COVID-19 suspected person should be provided with masks. (Action: ACS Health, DCs)

5) Quarantine and isolation activities be ensured in case of suspects/ confirmed cases and contacted persons and regular reports be sent. All information pertaining to preparedness against COVID-19 be kept readily available. (Action: DCs).

6) Efforts be taken to enhance capacity & increase working shifts in labs to augment testing capabilities. (Action: ACS Health, DCs)

7) Efforts be taken to get cloth-masks made by manufacturing units/ women Self-Help Groups and also procure from available sources. (Action: ACS Agriculture, ACS Health, ACS Industries, PS D&P and DCs)

8) Ensure that nobody remains hungry on account of lockdown. (Action: FCR, DCs)
9) All employees to ensure that the health related instructions issued by MoH&FW, GoI including social distancing and proper hygiene practices are followed for office & home use. *(Action: All Admn. Secys., DCs)*

10) The names of the persons manning *Theekri Pehras* each day should be kept in record. *(Action: FCR and DCs)*

Meeting ended with Thanks to the Chair.