Minutes of the meeting held on 27.04.2020 at 05:30 PM

Haryana Government
Chief Secretary's Office
Political & Parliamentary Affairs Department
No. 54 (C-19)/01/20-5Pol

Dated Chandigarh 27th April, 2020.

To

1. The Additional Chief Secretary to Govt., Haryana & Financial Commissioner, Revenue & Disaster Management Department.
2. The Additional Chief Secretary to Government, Haryana, Home Department.
3. The Additional Chief Secretary to Government, Haryana, Agriculture & Farmer Welfare Department.
4. The Additional Chief Secretary to Government, Haryana, Food & Supplies Department.
5. The Additional Chief Secretary to Government, Haryana, Medical Education & Research Department
6. The Additional Chief Secretary to Government Haryana, Women & Child Development Department.
7. The Additional Chief Secretary to Government, Haryana, Urban Local Bodies Department.
8. The Additional Chief Secretary to Government, Haryana, Health & Family Welfare & PW (B&R) and Architecture Department.
9. The Additional Chief Secretary to Government, Haryana, Finance and Planning, Industries & Commerce Departments.
10. The Principal Secretary to Government, Haryana, Development & Panchayats Department.
11. The Principal Secretary to Government, Haryana. Excise & Taxation and Transport Department.
12. The Principal Secretary to Government, Haryana. Labour Department.
13. The Principal Secretary to Government Haryana, General Administration Department.
14. The Director General of Police, Haryana.
15. The Director General Health Services Haryana.

Subject:- **Minutes of the meeting of Crisis Coordination Committee (CCC) held on 27.04.2020 at 05:30 PM through Video Conference regarding COVID-19 Disease.**

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Sir/Madam,

I am directed to address you on the subject noted above and to send herewith a copy of the minutes of meeting of Crisis Coordination Committee (CCC) held on **27.04.2020 at 05:30 PM** under the **Chairpersonship of Chief Secretary Haryana** through Video-Conference in the Main Committee Room, 04th Floor, Haryana Civil Secretariat, Chandigarh regarding COVID-19 Disease for immediate necessary action on the issues pertaining to their respective departments.

Yours faithfully,

Joint Secretary Administration,
for Chief Secretary to Government, Haryana

Endst No 41/14/2016-5Pol Dated Chandigarh the 27th April, 2020.

A copy alongwith the minutes of the meeting is forwarded to **all the Administrative Secretaries** to Government Haryana for information and necessary action.

Joint Secretary Administration,
for Chief Secretary to Government, Haryana

Endst No 41/14/2016-5Pol Dated Chandigarh the 27th April, 2020.

A copy, alongwith the minutes of the meeting is forwarded to **all the Deputy Commissioners** in the State of Haryana for information and necessary action.

Joint Secretary Administration,
for Chief Secretary to Government, Haryana

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Endst No 41/14/2016-5Pol Dated Chandigarh the 27th April, 2020.

A copy alongwith the minutes of the meeting is forwarded to **District Officers-In-Charge in all the districts** in the State of Haryana for planning, coordination and monitoring the implementation of all activities for the prevention and control of spread of COVID-19 for information and necessary action.

Joint Secretary Administration,
for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5Pol Dated Chandigarh the 27th April, 2020.

A copy, alongwith a copy of minutes of meeting, is forwarded to **all the Nodal Officers** for monitoring of issues pertaining to their respective departments during the LOCKDOWN period on account of COVID-19 for information and necessary action.

Joint Secretary Administration,
for Chief Secretary to Government, Haryana

Endst No 41/14/2016-5Pol Dated Chandigarh the 27th April, 2020.

A copy, alongwith the minutes of the meeting is forwarded **to Director, Information & Public Relation Department, Haryana** for information and necessary action.

Joint Secretary Administration,
for Chief Secretary to Government, Haryana

CC:
PS/CS
PS/SPS

Fair

Minutes of the meeting of Crisis Coordination Committee through Video-Conference held under the Chairpersonship of Chief Secretary, Haryana on 27th April 2020 at 05:30 P.M. in Main Committee Room, Haryana Civil Secretariat, Chandigarh.

The list of officers who attended the meeting is placed at Flag A.

After discussion regarding situation existing in state regarding COVID-19, the following decisions were taken:

1) The officers were briefed about the major points raised in the meeting of Hon'ble Prime Minister and Cabinet Secretary. The long-term strategy to sustain the efforts is required. (**Action: All Admn. Secys.**)
2) Active tracing and contacting of the COVID-19 cases be ensured timely with all details, including monitoring a check on their movements concurrently. Mobile OPD vans be strengthened & activated to reach out to field for testing. Containment areas and hotspots be delineated clearly and these be monitored strictly. Repeated checking of slums be got conducted at regular time intervals. Process to start provision of non-COVID-19 medical services be started. Services of mobile sampling labs have begun in Faridabad & Nuh and it be ensured that at least one such mobile sampling lab is operationalised in each district immediately and these should concentrate on taking samples in suspected 'Influenza Like Illnesses' (ILI) / 'Severe Acute Respiratory Infections' (SARI) cases detected during the door-to-door surveys or through mobile OPDs, and a record of all such cases be maintained at district level and be reported to HQ. Suspect cases detected during the door-to-door surveys or through mobile OPDs must be put under quarantine as per SOP. Medical services, other than those that are related to COVID-19, be monitored in district hospitals & health centres especially the medical services pertaining to maternity & child care, administering doses of various immunizations on right time, dengue/malaria vaccinations, other medical ailments, and the medical services required for dialysis needs. Adherence to social distancing norms, proper personal hygiene practices and protocols be ensured. Disposal of COVID-19 related wastes, including masks, gloves, other bio-medical waste, be ensured as per prescribed protocols by GoI. (**Action: ACS Health, ACS ULB, PS D&P and DCs**)

3) A detailed Plan of Action for managing any future upsurge of COVID-19 be prepared by all DCs and submitted to Health Department and CS office. Taboo associated with the COVID-19 suspected cases should be discouraged so that the affected persons are not victimised. (**Action: District Officers-in-Charge and DCs**)

4) Infrastructure of the hospitals and other medical centres should be strengthened while ensuring that they are provided with necessary trained medical and paramedical staff and equipment adequately. (**Action: ACS ME&R and ACS Health**).

5) *Aarogya Setu* App be got properly downloaded on mobile phones of all COVID-19 cases and accuracy of information filling-up be ensured. District-wise targets be given for downloading of the App on a mission mode involving employees. Wherever ILI/SARI cases as there per data in the App, the tracking and tracing of those cases be done thoroughly. (**Action: ACS Health, ACS ULB, PS D&P and DCs**)

6) Updation of data pertaining to migrant workers sheltered in migrant camps be completed by today evening. (**Action: FCR and DCs**)

7) Documentations of best practices being followed by the districts for COVID-19 management be done so that these could be suitably replicated and emulated by all and these should be reported. (**Action: Secy. Personnel & Training, All DCs and DG-HIPA**)

8) Old-aged, physically challenged and other physically vulnerable group of personnel should be protected against hardships on account of COVID-19 (through Help Me Safety App etc.) and a committee may be set up to plan & monitor this aspect. (**Action: PS Social Justice, PS GAD and DCs**)

9) VITA booths should remain opened from 6:00 AM to 8:00 PM on all days. (**Action: MD-HDDCFL and DCs**)

10) Movement passes should be issued in a transparent manner. Prominent industrialists & industry associations be consulted & sensitised for ensuring that the permitted economic activities are resumed and the social distancing norms are also followed effectively. Suitable checklists containing specific check-points be provided to the personnel being sent for conducting checking of industrial units/ sites to streamline the process. With respect to the districts having heavy presence of industrial units, a view be taken on the issue of providing more passes by taking into consideration the practicability of managing higher industrial activity while also

ensuring the adherence to social distancing & hygiene practices norms at the same time. (**Action: ACS PHED, ACS Health, ACS Industries, DG-Police and DCs**)

11) Details of Indian citizens belonging to the State of Haryana, who are stranded abroad and who would want to come back to the State, be shared by all DCs. (**Action: ACS Home, District Officers-in-Charge and DCs**)

12) Improved ease of technology is needed which could be utilized for fine-tuning the social distancing efforts. Those technological interventions should be planned that could enhance the physical distance between the thermal scanner and the individuals. A committee headed by the PS I&T would recommend the steps for improving the ease of technology. (**Action: PS I&T and DCs**)

13) Voluntary efforts that have been taken across the State be documented (**Action: Sh. Yogender Chaudhry IRS, Principal Secretary Sports**)

14) People's engagement and awareness should be the key towards COVID-19 management in the long-run. Appropriate steps should be taken for this purpose. (**Action: ACS Health and DIPR**).

15) Sh. P. K. Das, ACS F&S briefed the officers that with respect to the procurement operations of *Rabi* crop, the facilities required for unloading, loading, transportation, labour, availability of gunny bags, etc. be streamlined so that the stocks are lifted and their movement takes place in a smooth manner. A preparatory exercise of calibrating the expected arrivals of crop and the capacity of the *mandis* be done to manage the procurement efficiently. Facilities for careful checking of Mandis be ensured, including installation of cameras and provisioning of facilities needed for screening of persons visiting the *mandis*, like thermal scanners, etc. Efforts be taken to make arrangements for procurement of pulses directly from the State of Madhya Pradesh. (**Action: ACS F&S and DCs**).

16) Auctioning of village ponds for fishery purposes be ensured timely and arrangements for fish seed be planned. (**Action: ACS Fisheries, PS D&P and DCs**).

17) DG-Police informed that incidents of sales of bicycles have taken place in certain parts of the State in spite of enforcement of lockdown. DCs & SPs to exercise strict vigil to check all incidents that are not permitted. (**Action: ACS Home, DG-Police and DCs**)

18) Inter-State movement should be restricted and tightening of these *nakas* alongside borders be done. Migrant camps be consolidated and efforts be taken to engage the migrant workers in the permitted economic activities. (Action: **ACS Home and DCs**)

Meeting ended with Thanks to the Chair.